

MINUTES OF A MEETING OF THE LICENSING COMMITTEE HELD IN COUNCIL CHAMBER,
CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON THURSDAY, 21 MAY 2015 AT
10.00 AM

Present

Councillor R Williams – Chairperson

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| GW Davies MBE | PA Davies |
| RD Jenkins | B Jones |
| HE Morgan | E Dodd |
| DRW Lewis | P James |
| JE Lewis | |

Officers:

| | |
|-----------------|------------------------------------|
| Katia Daw | Legal Officer |
| Yvonne Witchell | Licensing and Registration Officer |
| Sarah Daniel | Democratic Services Officer |

1. APOLOGIES FOR ABSENCE

Apologies were received from the following Member for the reasons so stated:

Councillor C James – Unwell
Councillor E Venables - Holiday

2. DECLARATIONS OF INTEREST

None received

3. APPROVAL OF MINUTES

RESOLVED: That the minutes of the meeting of the Licensing Committee held on 19 March 2015 were approved as a true and accurate record

4. APPOINTMENT OF LICENSING SUB-COMMITTEE(S)

The Licensing and Registration Officer provided the Committee with a report that proposed the membership of the Licensing Sub- Committee. It was proposed that the Licensing Committee continue with the existing arrangements and approve the formation of two panels, (ie A and B) sitting on a rota basis with each Sub- Committee consisting of seven Members of the Licensing Committee and chaired by the Chairperson and the Vice Chairperson of the Licensing Committee , respectively. She suggested that in the event that the Chairperson or the Vice-Chairperson are not able to attend their respective Sub-Committee meeting, an alternative Member will be elected from those in attendance to Chair the meeting in their absence.

RESOLVED: The Committee approved the formation of two panels sitting on a rota basis each consisting of seven members of the Licensing Committee which are as follows:

Sub-Committee A:

Councillor P James
Councillor RD Jenkins
Councillor B Jones
Councillor JE Lewis
Councillor HE Morgan
Councillor E Venables
Councillor R Williams

Sub-Committee B:

Councillor GW Davies
Councillor PA Davies
Councillor E Dodd
Councillor CJ James
Councillor PN John
Councillor DRW Lewis
Councillor DG Owen

The Licensing Sub-Committees will undertake licensing functions, including taxi licensing and street trading as set out in the Council's Constitution

5. APPOINTMENT OF LICENSING ACT 2003 SUB- COMMITTEE(S)

The Licensing and Registration Officer presented a report to the Committee which proposed the membership of the Licensing Act 2003 Committee Sub-Committees. She asked the Committee to approve the formation of further Sub-Committees consisting of three Members of the Licensing Act 2003 Committee to determine applications under the Licensing Act 2003 and Gambling Act 2005. She proposed that the Licensing Act Committee 2003 Sub-Committees be chaired by the Chairperson and/or Vice-Chairperson of the Licensing Act 2003 Sub-Committees where possible. In the event that the Chairperson or the Vice-Chairperson is not able to attend the meeting, a Chairperson will be elected by the Sub-Committee in their absence. The Licensing and Registration Officer also asked the Committee to approve an informal substitution system, whereby if Members of a Sub-Committee are unable to attend the meeting, Members from the second Sub-Committee could be called upon on a rota basis with geographical locations taken into consideration.

RESOLVED: That Committee approved:

- (1). The formation of Licensing Act 2003 Sub-Committees consisting of three Licensing Act 2003 Committee Members sitting on a rota basis; to be chaired by the Chairperson or Vice Chairperson of the Licensing Act 2003 Committee where possible
- (2). That the relevant functions set out in the Constitution Part 3 Responsibility for Functions are delegated to the Licensing Act 2003 Sub-Committees and Officers
- (3). The proposal of an informal substitution system on a rota basis, should members of one Sub-Committee be unable to attend their Committee meeting

The meeting closed at 10:15am